

## Health Reimbursement Arrangement Claim Form

Member Name	ID #	EMP ID #
Address		
City	State	Zip
Daytime Phone #		
Social Security #	Employer Name	

**CLAIM ATTACHMENTS:** Please follow these guidelines to ensure proper processing of your claim.

- Submit a paid receipt from your service provider that shows date(s) and type(s) of service (e.g. bill(s) or receipt(s) from the doctor, hospital, lab, pharmacy, etc.).
- Credit card receipts, cancelled checks, or cash register receipts CANNOT be accepted.
- Please keep copies of all items submitted.

If you also have a Flexible Spending Arrangement, additional funds may be available through that FSA. If you want the expenses below submitted through your FSA, after any HRA funds are paid, the EOB received from UPMC Health Plan will need to be turned in to your FSA vendor for additional reimbursement.

This is to certify that I have incurred expenses in the amounts shown below that qualify for reimbursement under the provisions of my employer's Health Reimbursement Arrangement (HRA).

### HRA REIMBURSEMENT EXPENSES

Service Date	Name of Provider	Type of Service <small>(medical, dental, vision, prescription)</small>	Patient Name/Relationship <small>(self, spouse, dependent)</small>	Expense Amount
<b>Total amount requested from your HEALTH REIMBURSEMENT ARRANGEMENT ACCOUNT</b>				<b>\$</b>

I am attaching documentation from my service provider that shows date(s) and type(s) of service (e.g. bill(s) or receipt(s) from the doctor, hospital, lab, pharmacy, etc.). I certify that these expenses have been incurred and have not been reimbursed, or are not reimbursable, under any other health plan coverage. These expenses are being reimbursed by my employer. Therefore, they may not be claimed on my income tax filings at year's end.

Member Signature	Date
Print Name	

Additional forms available via Member Online at [www.upmchealthplan.com](http://www.upmchealthplan.com)  
For questions, call toll-free: **1-866-328-8762**

Mail completed form to **UPMC Health Plan, P.O. Box 2999, Pittsburgh, PA 15230**