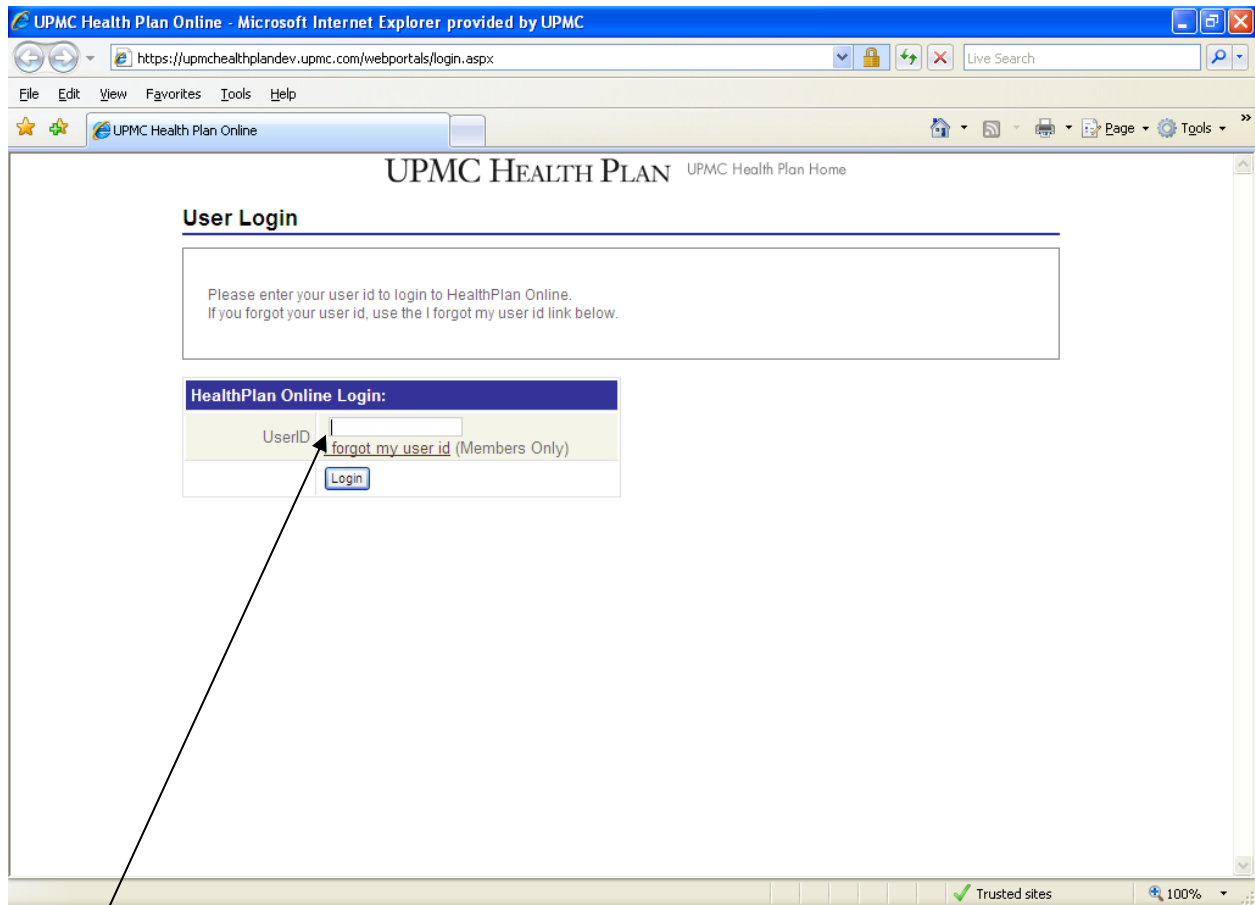
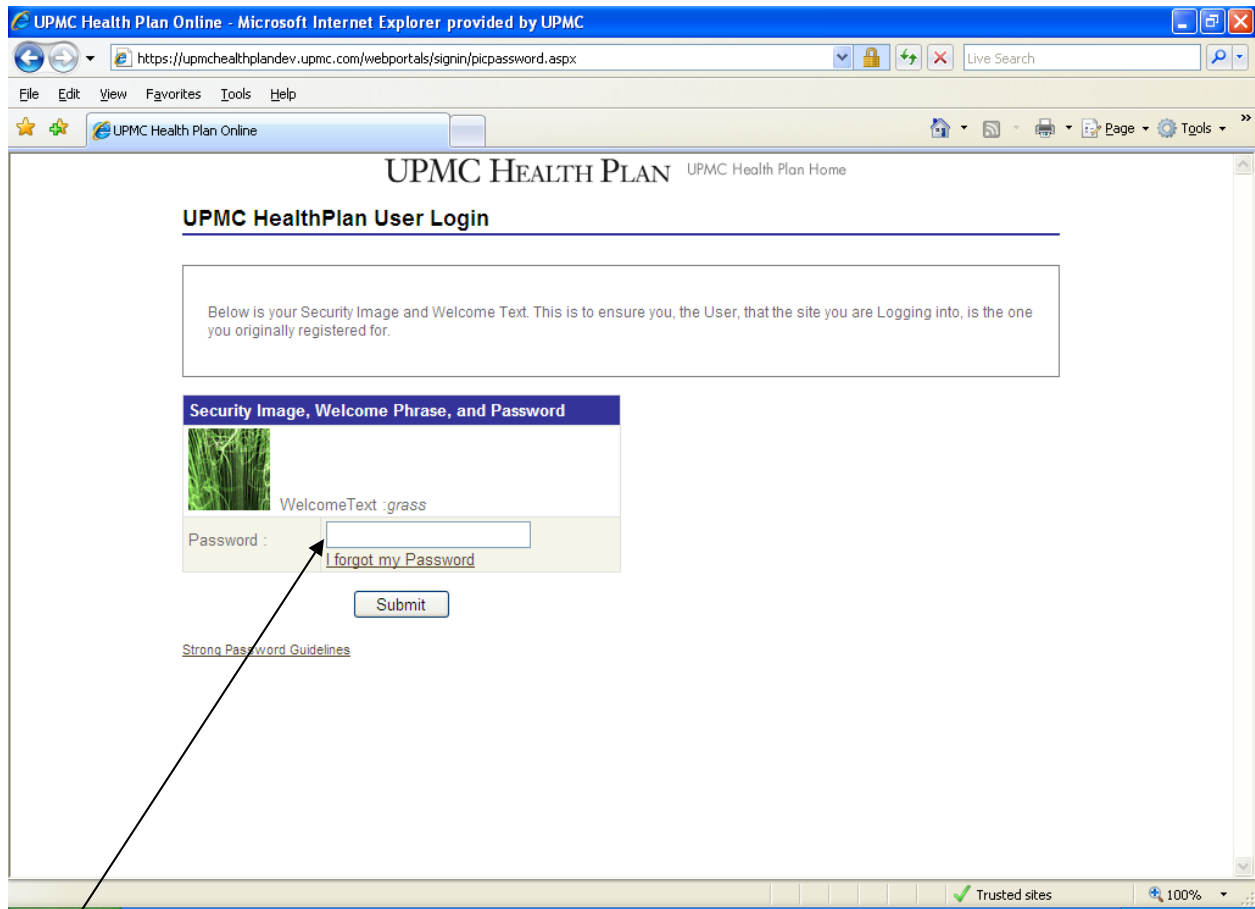


Access UPMC Health Plan online

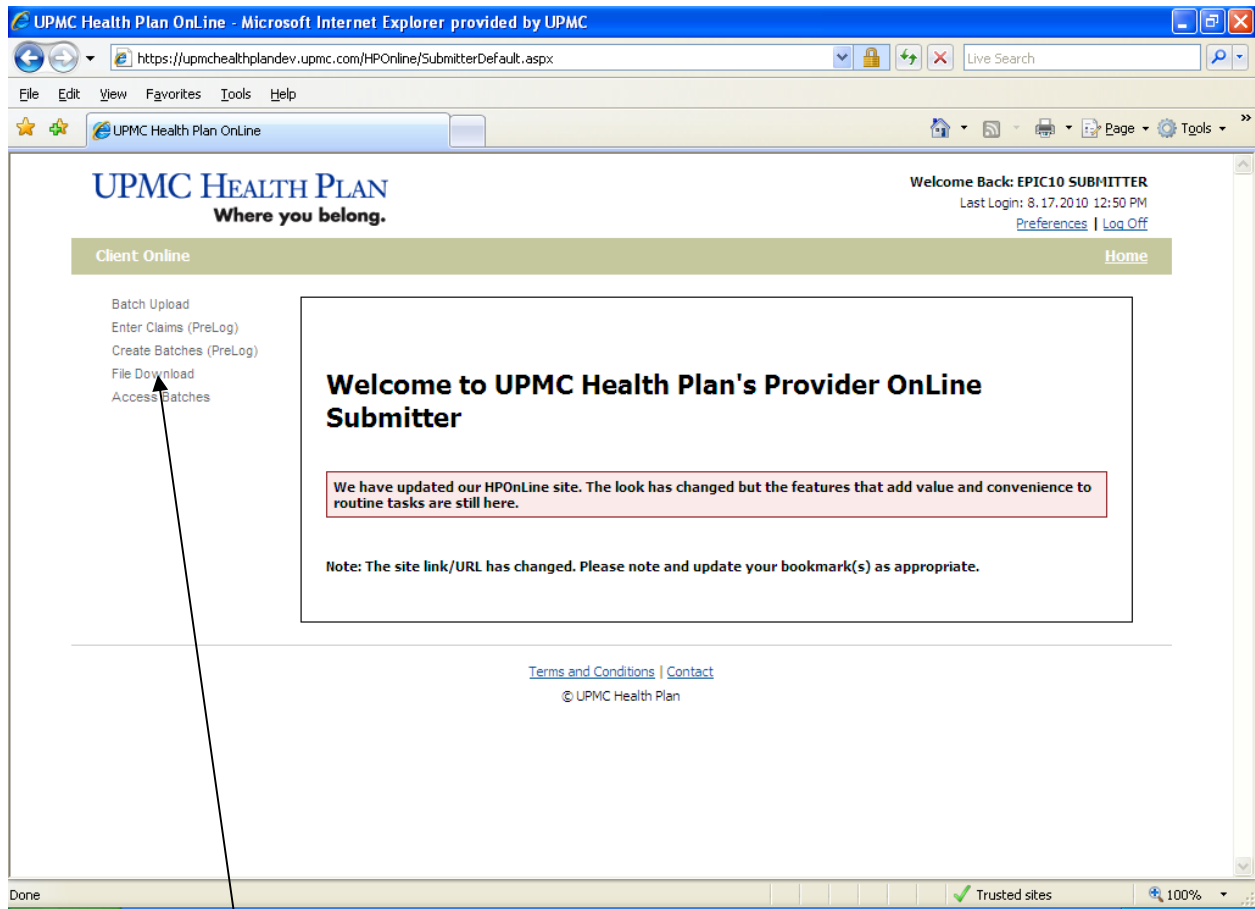
<https://upmchealthplan.upmc.com/WebPortals/Login.aspx>



Enter user ID and click on login



Enter Password (case sensitive) and click on submit



<left click> file download

Untitled Page - Microsoft Internet Explorer provided by UPMC

https://upmchealthplandev.upmc.com/HPOnline/FileDownload.aspx

File Edit View Favorites Tools Help

Untitled Page

**UPMC HEALTH PLAN**  
Where you belong.

Welcome Back: EPIC10 SUBMITTER  
Last Login: 8/17/2010 12:50 PM  
[Preferences](#) | [Log Off](#)

Client: Online [Home](#)

- Batch Upload
- Enter Claims (PreLog)
- Create Batches (PreLog)
- File Download
- Access Batches

**FileDownload**

File Search Criteria

Select TransactionType: Remittance (835) ▼

Select Environment: Test ▼

Select Submitter: EPIC10 ▼

Files Available To Download

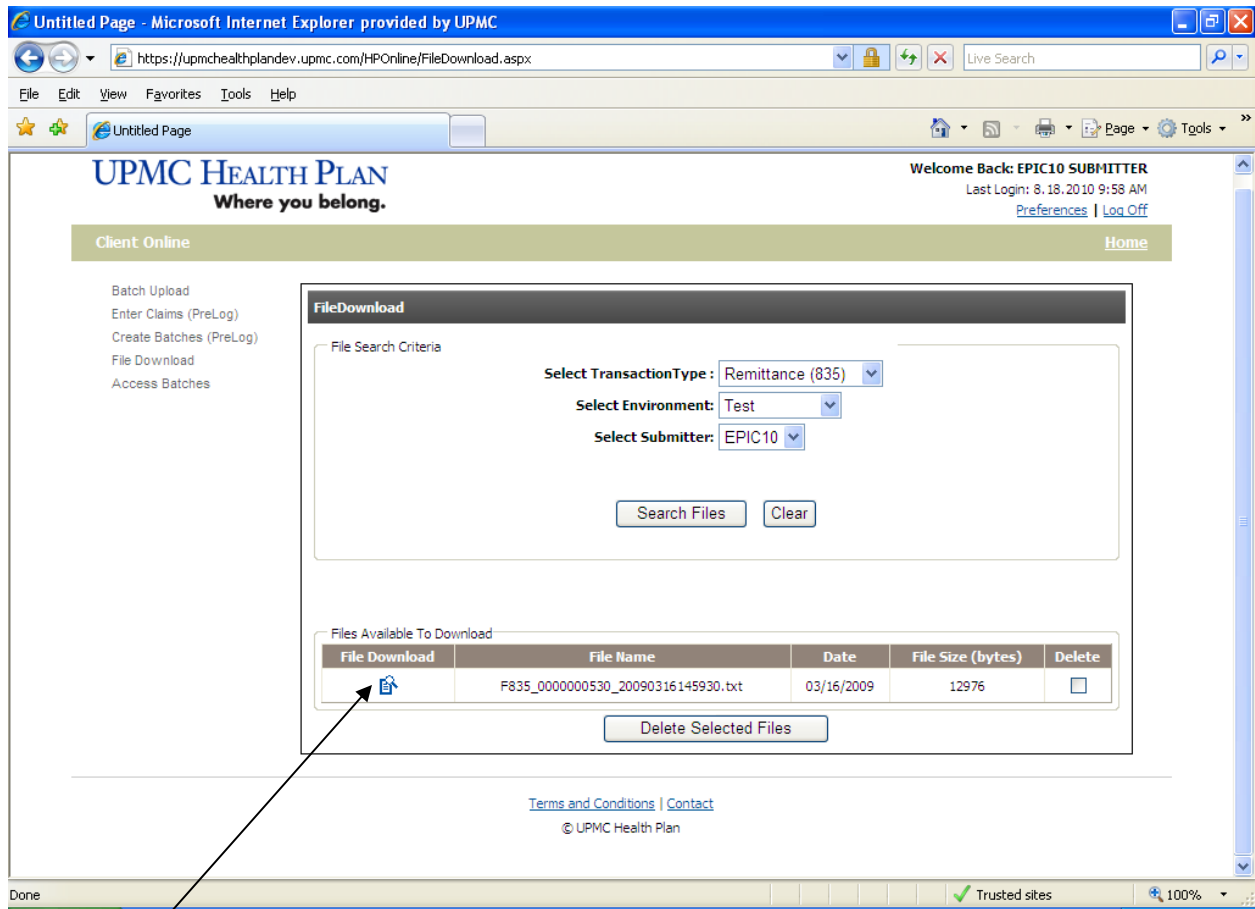
| File Download | File Name                          | Date       | File Size (bytes) | Delete                   |
|---------------|------------------------------------|------------|-------------------|--------------------------|
|               | F835_0000000530_20090316145930.txt | 03/16/2009 | 12976             | <input type="checkbox"/> |

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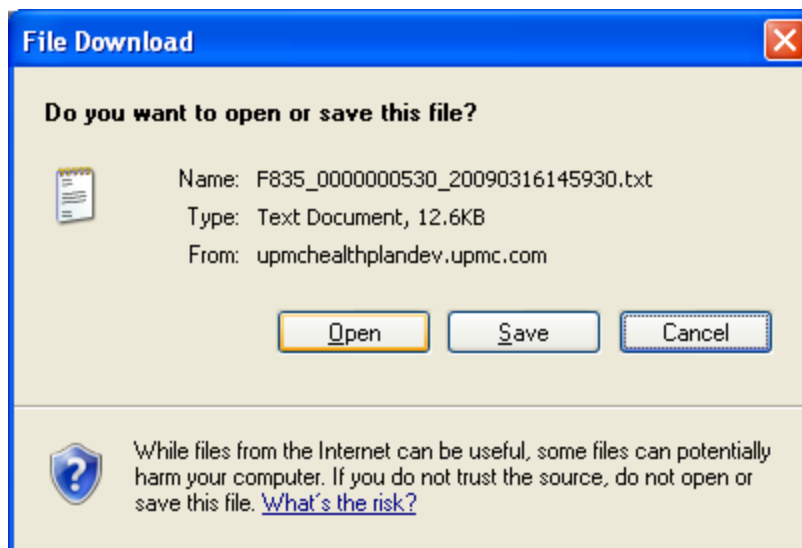
© UPMC Health Plan

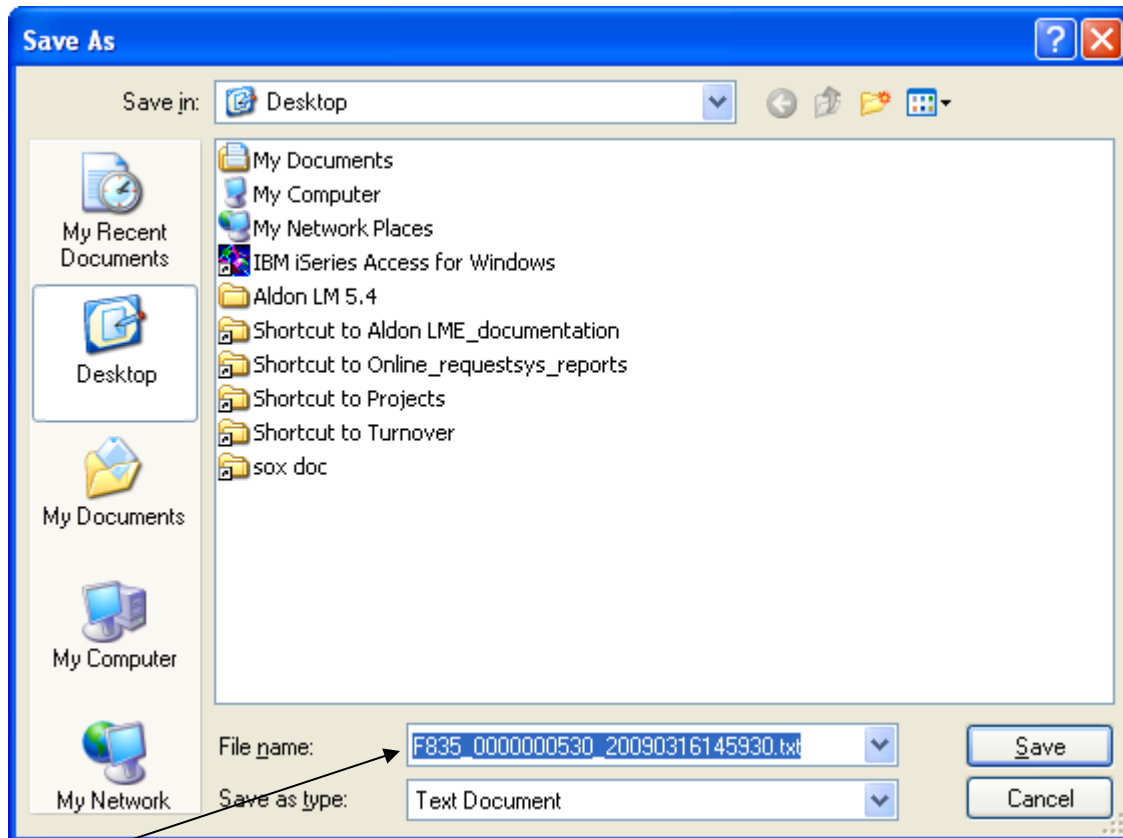
Done Trusted sites 100%

Click on 'select environment ' and change to production. files available for download will be listed.

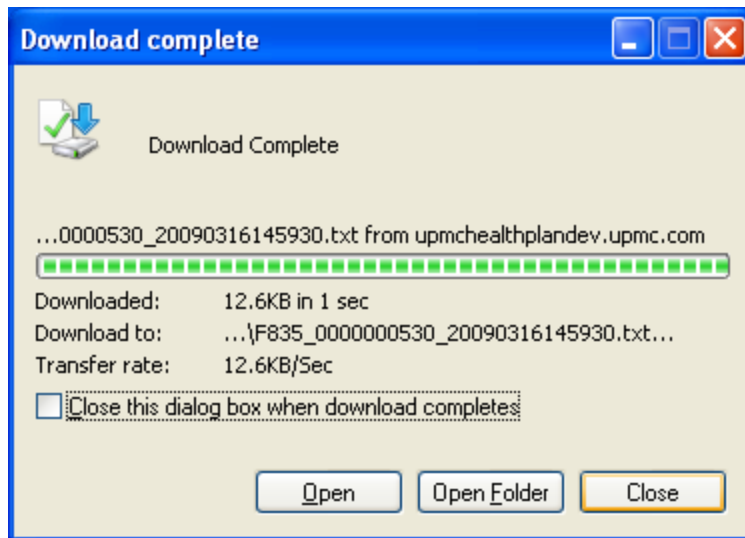


Double click on file to download

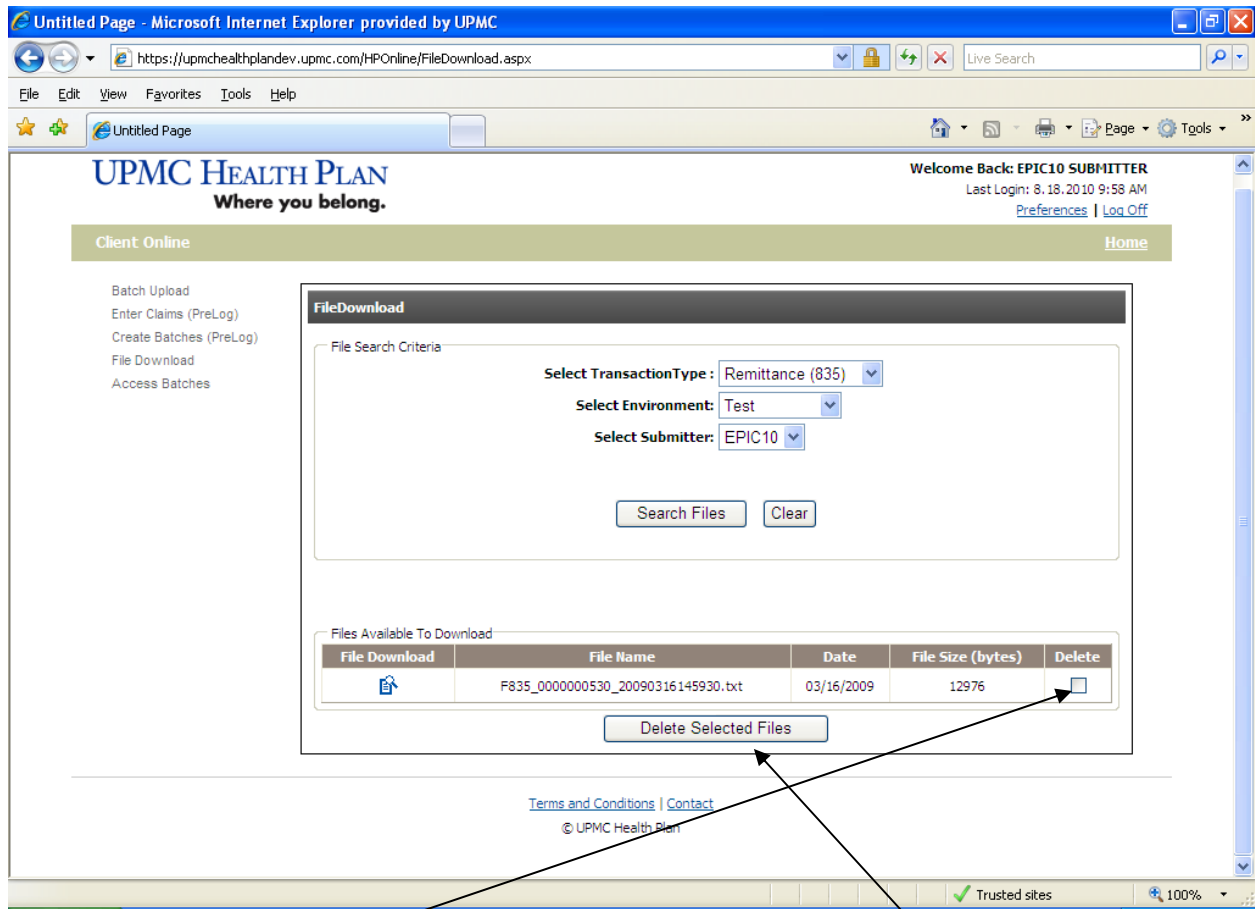




Save as a .txt file on your drive.



When 'download' is complete, click on close.



\*Click on delete after the file download is done. Then hit the 'delete selected files' button.

Then logoff.

\*this does not delete the file , but archives the data. If you need to have it retrieved from the archive, send an email to HPEDINOTIFY@UPMC.EDU.